



400 AIRWAYS AVENUE  
SAVANNAH, GA 31408

T: 912.964.0514  
F: 912.964.0877

TO: All Bidders

FROM:

A handwritten signature in blue ink, appearing to read "LR", is written over the "FROM:" label.

Lenard Robinson, A.A.E.  
Senior Director of Administration

DATE: September 27, 2023

SUBJ: Savannah Airport Commission RFP 2023-0024  
Sourcing Software for Electronic Bidding

Addendum No. 1

Attached please find Addendum No. 1 to the RFP documents. All bidders shall acknowledge the receipt of Addendum No. 1 in the bid proposal.

CLD

ENCL: Event No. RFP2023-0024  
Addendum No. 1

CC: Purchasing Files

**SAVANNAH AIRPORT  
COMMISSION**

**Savannah Airport Commission**

**(RFP2023-0024)**

**Sourcing Software for Electronic Bidding**

**ADDENDUM NO. 1**

The following amendments, additions, deletions shall be made to the RFP documents. In so far as these documents are at variance with this Addendum No. 1 dated September 27, 2023 the addendum shall govern:

1. Bidder Questions

---

Q: Is there a desire to include a diversity solution component?

A: As shown in the RFP, companies with a Disadvantaged Business Enterprise (DBE) Certification will receive points during the evaluation period. However, companies that are not DBE will still be considered for award.

Q: Can the Government confirm the number of copies of the proposal to be submitted? Is it three or five copies.

A: Please submit 3 copies of your response.

Q: Is a 36-month term acceptable?

A: The Savannah Airport Commission will start the agreement as an annual term, with a possibility of annual extensions.

Q: What are the expected number of users (Admins and Evaluators)?

A: The expected number of administrators for the system is 4. The expected number of evaluators will be no more than 5 at a given time. Please keep in mind that evaluators will be different for all solicitations.

Q: What date does the Government intend to begin implementation?

A: The Savannah Airport Commission plans to begin implementation No Later Than (NLT) December 1, 2023.

**END OF ADDENDUM NO. 1**