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TO: All Plan Holders
Dodge Data & Analytics
Construction Market Data Group
ISQFT
Savannah Entrepreneurial Center
Construction Journal

A handwritten signature in blue ink, appearing to read "Mark Denmark", is written over the "FROM:" field.

FROM: Mark Denmark
Director of Engineering

DATE: September 14, 2023

SUBJ: Request for Qualifications for On-Call Professional Consulting Services to
Design and Engineer Various Projects
at the Savannah/Hilton Head International Airport
Addendum No. 1

Attached please find Addendum No. 1 to the contract documents. All bidders shall acknowledge the receipt of Addendum No. 1 in the place provided in the bid proposal.

CM
ENCL: RFQ for On-Call Consulting Services – Addendum No. 1
CC: Engineering Files



SAVANNAH AIRPORT COMMISSION

Request for Qualifications for On-Call Professional Consulting Services to Design and Engineer Various Projects at the Savannah/Hilton Head International Airport Addendum No. 1

The following amendments, additions, deletions shall be made to the contract documents. In so far as these documents are at variance with this Addendum No. 1 dated September 14, 2023, the addendum shall govern:

Questions & Answers

Questions 1-2 are from Kellie Stofko of AECOM:

1. Page 2 of the RFQ states responding data developed for this RFQ must be double-spaced. Please advise if single-spaced text is permitted in tables and graphics.

Answer: Yes, single spaced can be used in tables and graphics

2. Page 2 of the RFQ states DBE certification forms may be provided in the appendix. Where can respondents find a copy of this form? Is additional DBE documentation required?

Answer: DBE firms are required to be GDOT UCP certified. Please provide documentation that the DBE is certified.

Question 3-9 are from Gina Putthoff of Pond & Company:

3. What is the difference in the type of information requested in “Consulting Firm Experience” (selection criteria #3) and “Individual Project Experience” (selection criteria #4)? The descriptions for both seem to ask for recent firm project experience similar to those listed in the SAC ACIP in design, bidding, and construction. Brief resumes are requested under Organization & Management (selection criteria #2) so presumably “individual project experience” does not refer resumes/experience of individuals.

Answer: It is up to the consultant to provide the information requested in the RFQ. The scoring criteria are outlined in Section VI Selection Criteria.

4. Are the transmittal letter, tables (ie for project descriptions in tabular format), org chart, or captions/text on graphics required to be double-spaced?

Answer: No, these can be single-spaced.

5. Could the organizational chart be placed on an 11 x 17 page?
Answer: No, only 8.5 x 11 is acceptable.
6. Would a limited number of 11 x 17 pages be allowed for other graphics/exhibits?
Answer: No, only 8.5 x 11 is acceptable.
7. Do the proposal covers or tab dividers count against described page limits?
Answer: No, these do not count against the page limits.
8. Should the Proposal Form and Addendum Acknowledgement Form be placed in the appendix, and are they exempt from page limitations?
Answer: Yes, place in the appendix and these are exempt from page limitations.
9. On page 5 of the RFP it states “The page limitation does not include...DBE certification forms.” No such forms are included with the RFP. Are any forms/DBE certificates/documented required in the proposal?
Answer: Please see answer to Question 2.

Question 10 is from Katelyn Acker of Mead & Hunt:

10. Do the 12-pt font size and double-spacing requirements include text within headers, footers, graphics, tables, and the organizational chart?
Answer: 10pt-12pt can be used in headers, footers, graphics, tables, and the organizational chart. Double-spacing is not required for tables and graphics.

Questions 11 through 17 are from Keith Fritz and Greg Fredrickson of ADCI:

11. Is the order of the projects listed in CIP subject to change?
Answer: Yes, the order may change according to the priority of the project and/or timing of funding for the project.
12. Would Mapping obtained as part of the Master plan be provided to the design teams when and if those projects move forward?
Answer: Yes, mapping would be provided.
13. What is the DBE goal?
Answer: The DBE Goal and DBE Program Plan is currently being revised. A goal will be set for the Consultant prior to the start of each project. The goal may be lower than the Airport’s set goal depending on the type of project.
14. Does SAC have a DBE Consultant to report goals and achievements, or would that be the responsibility of the selected Consultant?
Answer: No, this will be the responsibility of the selected Consultant.
15. Would Prime count toward DBE?
Answer: Yes, the Prime can count toward the DBE.

16. Does the selection process include interviews?

Answer: No, interviews will not be held unless it is deemed necessary as stated in the RFQ.

17. Is NEPA completed for the projects identified or will be part of Consultant's scope?

Answer: No, if NEPA clearance is deemed necessary by the FAA for the project then it will be completed as part of the Consultant's scope.

END ADDENDUM NO. 1