

REQUEST FOR QUOTATION (RFQ 2024-0002) FOR

ONE (1) SWEEPER TRUCK

Issuance Date: December 28, 2023

Due Date: January 31, 2024 at Close of Business (COB) (5:00 PM EST)

Vendor must fill in the information below:

Company Name: Address: City/State/Zip: Contact Name: Title: Contact Phone & Cell:

■ NO RESPONSE – To submit a NO RESPONSE, please complete and return this page.

The address for submission of this RFQ is as follows:

Mailing Address

Email: (Point of Contact):

Fax:

Mrs. Christy Dixon Savannah Airport Commission 400 Airways Avenue Savannah, GA 31408

RFQs must be date and time stamped by the Savannah Airport Commission ("SAC", or "Commission") no later than the due date and time specified for RFQs to be considered. It is the sole responsibility of the Vendor to make sure the submitted RFQ is received in the SAC Administration Department by the due date and time. The Commission assumes no responsibility for delivery of RFQs.



1.0 INTRODUCTION

- **1.1 Purpose:** The purpose of these specifications is to describe the requirements to procure one (1) New Sweeper Truck for the Savannah Airport Commission. The unit furnished will be new without repair, including all the interior and exterior trim and appointments listed by the manufacturer as standard equipment and must meet all equipment requirements by State and Federal safety and emission regulations.
- **1.2** A copy of the bidder's specifications for this equipment will be submitted with the bid. The successful bidder will have a parts and service available in the Savannah, Georgia area.

Any manufacturer's name, trade name, brand name, or model number used in these specifications are for the purpose of describing and establishing general quality levels. Such references are not intended to be restrictive. The bidder's proposal will meet or exceed all requirements of the listed specifications.

- 1.3 Pre-Conference: N/A
- 1.4 Receipt for RFQ and Addendum(s): It is the sole responsibility of the Vendor to ensure that they have received the entire RFQ and all Addendum(s) issued. The Commission reserves the right to, and may amend, modify or cancel this RFQ at any time, at its sole discretion. In the event it becomes necessary to revise or supplement any part of this RFQ, written addenda will be emailed to the Vendors using the contact information provided to SAC. It is the Vendors responsibility to check their email daily, and as such, the Vendor will be held accountable for any clarifications or amendments to the RFQ. Vendors are required to acknowledge receipt of any Amendments to this RFQ by signing and returning the Acknowledgement of Addendum Form with the RFQ submittal. All addenda can be found on the airport's website at https://savannahairport.com/business/airport-business/notice-to-bidders/. It is the sole responsibility of the bidder to check the airport's website on the final addendum release date to ensure that all addendums are acknowledged in the response.
- **1.5 RFQ Submittal:** One complete hard copy of the RFQ with responses must be received in the SAC Administration Offices by the due date and time specified to be considered.
- **1.6 RFQ Opening:** The opening of this RFQ will take place at the Savannah Airport Commission. No RFQ information will be available until after an award has been made. Once an award is made, the awarded Vendor(s) will be notified via email or U.S. Postal Service.
- 1.7 Contract Term: N/A
- 1.8 Force Majeure: If by reason of Force Majeure, either party hereto will be rendered unable wholly or in part to carry out its obligations under this Agreement then such party will give notice and full particulars of Force Majeure in writing to the other party within a reasonable time after occurrence of the event or cause relied upon, and the obligation of the party giving such notice, so far as it is affected by such Force Majeure, will be suspended during the continuance of the inability then claimed, except as hereinafter provided, but for no longer period, and such party will endeavor to remove or overcome such inability with all reasonable dispatch.
- 1.9 Certification: N/A



- **1.10 Prices to be Firm:** Prices offered will remain firm for 90 days after the closing date of this RFQ.
- **1.11** Cancellation: In the event of equipment/service failure or default of the Vendor, the contract may be cancelled by SAC with a (30) day written notice, unless otherwise specified. The Vendor will be given an opportunity to cure the default within the 30-day written notice period.
- 1.12 GA Statewide Contracts: N/A
- **1.13** Payment Terms: Payment terms are net 30 days upon receipt of goods and validation of services by the Commission. All invoices must reference the purchase order number and will be addressed to SAC's Accounting Department @ accountspayable@flysav.com. The Commission will not provide prepayment for any order.
- **1.14 Time of Delivery:** The bidder must specify the timeframe of delivery or specify the timeframe for equipment/vehicle to be ready for pick-up in Exhibit A of this RFQ.
- **1.15 Delivery Point:** The preferred delivery point or preferred pick-up location must be clearly notated in the response to this RFQ. The specified delivery address of the equipment is 640 Gulfstream Road, Savannah, GA. 31408.
- **1.16** Contract PO Document: The Commission will consider its executed Purchase Order (PO), or executed contract between the Vendor and SAC as the primary and binding contract document between SAC and the awarded Vendor.

2.0 SCOPE

2.1 The general requirements of work must at the least meet the following specifications. The pricing worksheet is in Exhibit A.



2.2 Detailed Specification and Standards: SAC Requests for the unit to meet the minimum requirements. The specifications of the unit must meet or exceed the specifications herein:

ONE (1) SWEEPER TRUCK (NEW, CURRENT YEAR MODEL)

The unit must meet or exceed the following specifications:

The unit shall be delivered completely assembled, serviced and ready to operate. The bidder shall have a qualified service representative in attendance with the sweeper during startup operation to make any adjustments and give instructions to assure proper operation of the sweeper.

The sweeper shall be warranted to be free from defective materials and workmanship for a period of 12 months or 1,000 hours from date of delivery.

The unit bid shall be a regenerative air sweeper mounted on a truck chassis capable of highway speeds such as a TYMCO Model HSP REGENERATIVE AIR SWEEPER.

COMPLIANCE TO SPECIFICATIONS

The bidder shall indicate their compliance with a "YES" or non-compliance with a "NO" for each line item specification. Any space left blank shall be considered non-compliance. Any EXCEPTIONS to these specifications must be clearly cited in writing and attached on a separate sheet of paper by the bidder. No deviations below "minimum" or above "maximum" specifications will be accepted.

MANUALS/TRAINING The bidder shall supply one sweeper operator's manual and one sweeper parts and service manual on paper and one set on an electronic format with each unit. The bidder shall supply one operator's for the auxiliary engine on paper. Manufacturer shall have available training course for complete maintenance and operation of sweeper a the manufacturer's facility provided at no additional charge. Manufacturer must have scheduled a minimum of 20 training courses per year for convenience or systems as a badding. The approach all he specified to the model hid.	t
customers scheduling. The course shall be specific to the model bid. Bidder shall provide video operator instruction/safety/maintenance procedures on an electronic format with the unit.	1
PAINT - COLOR The entire unit shall be painted with [L0662EV SCHOOL BUS YELLOW ELITE EY] paint applied over a suitable primer. Pick-up head, gutter brooms and truck frame shall be painted black	ſ
REGENERATIVE AIR SWEEPER	
OWER UNIT - DIESEL	

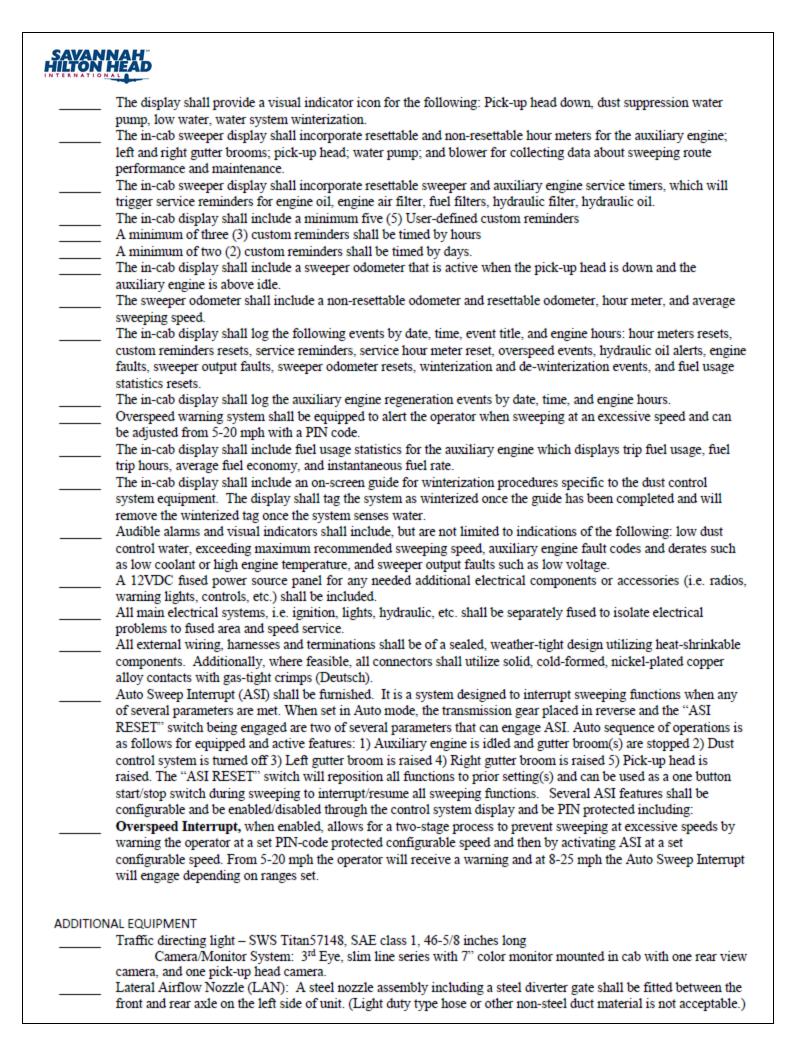
The sweeper power unit shall be a diesel fueled, liquid cooled, charge air-cooled, turbocharged electronic Final Tier 4 emissions John Deere PowerTech™ PWL 4.5L industrial engine, Model 4045HFC04. Engine displacement shall not be less than 275 cubic inch developing not less than 99 HP @ 2200 RPM and 315 ft. lbs. torque @ 1600 RPM.

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SAVAR	NAH* I HEAD
	Hopper Deluge System with high volume nozzles which attach to a fire hydrant to flush the hopper shall be furnished and shall include quick disconnect fittings on nozzle and filler hose. The hopper deluge shall be constructed from non-ferrous materials to prevent corrosion. Hopper drain system shall be provided to allow the sweeper to operate in wet conditions by draining water picked up during sweeper operations. The 17.5 ft. high capacity drain screen spans the entire width of the dump door and shall be constructed of non-magnetic stainless steel. The hopper screen shall be constructed of non-magnetic stainless steel. For maximum corrosion resistance, all interior and exterior hopper sheet surfaces to be fabricated with an industrial grade, non-magnetic low carbon, high chromium stainless steel. The hopper, hopper door, inspection doors, raker plate, high capacity dust separator, blower housing, and screen assemblies are made of stainless steel and included.
HYDRAULI	IC SYSTEM
	The hydraulic system shall be adequate for use within the design requirements of the sweeper. The system shall include a minimum 25-gallon reservoir, sight gauge, temperature gauge, 80 mesh suction strainer, spin-on replaceable full flow oil filter, restriction indicator, hydraulic cylinders, gutter broom drive motors, control valves, relief valves, oil cooler, hydraulic hoses and standard fittings. The multiplex control system shall include a hydraulic oil temperature shutdown which provides the operator an audible and visual indicator through the in-cab display and shuts off the gutter brooms when hydraulic oil reaches a high temperature. The in-cab display shall also include a hydraulic oil temperature gauge. Shell Tellus S2 VX 46hydraulic oil shall be provided for extended service life. The hydraulic pump shall be driven by the auxiliary engine. Pressure shall be 2500 PSI maximum for gutter brooms and 1500 PSI maximum for pick-up head and dump door. An auxiliary hydraulic system shall be furnished which operates the hydraulic system without running the auxiliary engine to raise/lower the gutter broom(s), pick-up head and open/close the dump door.
BLOWER	
	Blower wheel used to create air pressure and suction in the system, shall be heavy duty, wear resistant, turbine type open face constructed of high strength cast aluminum alloy and computer balanced within 2 grams. Blower wheel shall be covered with wear resistant rubber for long life. Blower shall be mounted on anti-friction bearings, sealed and lubricated for life. If bearings are not sealed, then an automatic lube system must be furnished. Blower shall be driven from PTO off auxiliary engine by heavy duty power belt which shall be adjustable for tension. Blower housing shall be a bolt on design and shall be lined with a bolt-in wear resistant, replaceable rubber liner for long life. Blower not to exceed 3200 RPM to ensure smooth efficient performance. Blower shall not be easily accessible by hand while in operation for safety. Non-magnetic low carbon, high chromium Stainless Steel Blower Housing shall be furnished.
	Ton magnetic low caroon, high chromatin stanices steel blower from any shall be familiated.
PICK-UP I	A spring balanced, all steel fabricated 87" x 32" high velocity debris entrainment area. Pick-up head shall be provided with up stops, extension struts and drag links. The pick-up head shall have a separate replaceable front and back chamber where pressurized air is blasted from the back chamber through an elongated blast orifice to the airfield surface. Blast orifice flange shall be bolt-on design, so that flange is easily replaced and shall have slots so that blast orifice gap is easily adjusted without removing pick-up head from sweeper. Pick-up head shall have a 14" diameter (minimum) quick disconnect pressure inlet port located on left side of pick-up head. A 14" diameter (minimum) pressure hose attached between pick-up head inlet port and urethane transition at blower housing shall be provided. A 10" diameter (minimum) suction hose, attached to a stainless steel transition at the hopper, shall extend down to the right side of the pick-up head and shall be attached to the pick-up head suction nozzle ring. Pick-up head shall be equipped with reversible, 2" wide, adjustable, side mounted, integral alloy steel and carbide runners for maximum pick-up ability and long life. Skid runners to be warranted for 2 years/2,000 hours prorated.
	Pick-up head shall be raised and lowered hydraulically by a single switch on the control panel. Use of full-length broom to accomplish high speed performance not acceptable.

SAVANNAH HILTON HEAD				
	Electric linear actuator for pick-up head pressure bleeder control shall be furnished with a percent open gauge in multifunction color display.			
PERFOR	MANCE REQUIREMENTS			
<u> </u>	Test area shall be a paved, dry, clean surface 140 sq. ft. Sand Pick Up: The sweeper shall pick up commercially procured dry sand, of the 1.5 to 2.5 mm size, from paved surface covered with a density spread of 0.5 lbs./sq. ft. over an area of 140 sq. ft. Pick up requirements shall be no less than 95% of sand (dry weight) at vehicle speed of 15 MPH (minimum). Pea Gravel Pick Up: The sweeper shall pick up not less than 95% by weight of pea gravel at a vehicle speed of 15 MPH (minimum). This requirement shall be represented by a spread of 140 sq. ft. with a density spread of 0.5			
	lbs./sq. ft. The gradation of pea gravel shall be such that 100% passes thru a 3/8" screen and 98% on a USS No. 8 sieve.			
	Stone Pick Up: At a vehicle speed of 15 MPH (minimum), the sweeper shall pick up and retain ten (10) stones having a nominal diameter of 2", and placed in two (2) rows of five (5) each, 24" apart, with the rows being 36" apart.			
	Solid Steel Cylinder Pick Up: At a vehicle speed of 15 MPH (minimum), the sweeper shall pick up and retain ten (10) solid steel cylinders, 1" diameter x 3" long, placed in two (2) rows of five (5) each, 16" apart, with the rows being 36" apart. This test shall be run with the suction hood and vacuum system only. Joint Cleaning: At a vehicle speed of 15 MPH (minimum), the sweeper shall remove no less than 40% by weight of dry sand (specified above) from a rectangular cross section joint 1/2" wide x 1/2 deep x 78" long when			
	traveling at right angles to the joint. Miscellaneous Pick Up: At a vehicle speed of 15 MPH (minimum), the sweeper shall pick up and retain not less than 54 of the following items. Seven (7) each of the items shall be spaced on 7 ft. x 10 ft. level asphalt or concrete pad marked with a 1 ft. x 2 ft. grid pattern.			
	1/2" diameter steel ball bearing 1/2" long steel finishing nails 1/2" ID steel washers 1/4" x 2" long steel cap screws 1/2" steel hex nuts 1/2" long pieces of crumpled steel aircraft safety wire 2" x 2" x 1/8" thick aluminum sheet 1/4" diameter x 1" long aluminum rivets			
GUTTER B	BROOM(S)			
	Twin gutter brooms shall be 43 inch minimum diameter, polypropylene bristle filled vertical digger type for removing debris from gutter area. Gutter broom(s) shall be hydraulic motor driven and shall be positioned laterally and vertically by one hydraulic cylinder.			
	Gutter broom down pressure shall be automatically adjusted to load by a pressure sensing sequence valve in line with gutter broom torque motor.			
	Each gutter broom shall have adjustment for bristle contact pattern and wear. Each gutter broom shall have lateral flexibility to swing rearward when encountering the impact of an immovable object thus avoiding damage to the broom assembly.			
	Each gutter broom shall have a spring adjustment to allow downward compensation for bristle wear and shall be free floating to follow street contour. Each gutter broom shall be held in the up and transit position by use of a counterbalance lock valve. Upward			
	retraction speed of the gutter broom shall be regulated by an orifice plate. Each gutter broom shall be controlled from inside the cab by a single switch.			
	The gutter brooms shall additionally incorporate a hydraulically actuated tilt capability of 27 degrees, remotely controlled from the operator's seat to allow instant adjustment for debris removal. Gutter brooms shall be variable speed and controlled from in-cab control console and include a broom speed gauge on the in-cab display.			
DUST COM	NTROL WATER SYSTEM Water tanks shall be 220 gallons total capacity, constructed of securable polyethylene for strength and puncture			
	Water tanks shall be 220 gallons total capacity, constructed of recyclable polyethylene for strength and puncture resistance, be 100% rustproof, be of bolt-in design for easy removal, and have a water level sight gauge.			

HILTO	NNAH N HEAD
	Shall utilize an Air Operated Diaphragm (AOD) water pump to power the Dust Control System and Washdown with an electronic solid state liquid level sensor to automatically shut off pump and trigger an audible alarm and warning message on the touchscreen display when water is depleted. Dust Control System is regulated to a maximum of 30 PSI and includes a 25' washdown hose w/ washdown nozzle capable of 10 GPM at 35 PSI and a catch basin cleanout gun with trigger control and a 36" lance with an attachable 36" extension capable of 8.5 GPM @ 80 PSI.
	Electric solenoid water control valves shall be cab controlled. Spray system shall include spray nozzles to be located as follows: minimum of 4 on outside of pick-up head; 2 for each gutter broom; 1 inside hopper. Water nozzles to be located on outside of pick-up head and suction tube for easy inspection and superior dust control. Water tank shall have anti-siphon/anti-pressure filler neck with air gap. Flexible 20 foot (minimum) long water fill hose with 2½ inch coupling for filling water reservoir and hose storage
	rack shall be provided. Water fill hose shall include a stainless 100 mesh cleanable filter. Hydrant wrench shall be furnished. High output water system controlled by a separate switch shall be furnished with additional nozzles and deflectors
	strategically located to control extreme dust. Additional right gutter broom water nozzle controlled by a separate switch shall be provided with a double swivel nozzle.
	Additional left gutter broom water nozzle controlled by a separate switch shall be provided with a double swivel nozzle. Additional hopper water nozzle controlled by a separate switch shall be provided.
HAND HO	SE EQUIPMENT Heavy Duty Auxiliary Hand Hose with Hydraulic Boom and Remote Control to control the boom (up/down) and the auxiliary engine: start/stop and RPM (up/down). The Remote Control System shall include a receiver mounted in the truck cab and two (2) transmitters; one is a hand-held fob and the other is a box mounted on a quick release handle on the hand hose nozzle.
MAGNET	
	Magnet Assembly – Chain Held, full width 96" magnet mounted to the front bumper shall be furnished. Height adjustment shall be accomplished through manual positioning of chain lengths used in mounting. Debris removal is accomplished through use of a hand held scraper. Magnet strength is equal to or greater than: 175 Gauss@ 2", 100 Gauss@ 3", and 50 Gauss@ 4".
OPERATIN	IG CONTROLS
	The sweeper electronic control platform shall be CAN controlled utilizing a multiplex control system. The multiplex control system shall be equipped with a multiplex module with diagnostic LED indicators for all Inputs and Outputs as well as network and power LEDs to assist in troubleshooting.
	The multiplex module shall be equipped with overcurrent protection for all necessary outputs. All module Inputs and Outputs as well as network and power status shall be accessible through the in-cab display. All operating controls for sweeper (including dump control) shall be mounted inside truck cab and readily accessible to the operator.
	All main sweeping functions shall be multiplexed with LED diagnostics and integral solid-state circuit protection to reduce overall wiring and enhance operator feedback.
	In-cab controls shall consist of, but are not limited to, gutter brooms, pick-up head, engine throttle, water system, water system nozzles, dump door, and work lights.
	Dump control includes a single weatherproof toggle located on the exterior of sweeper on the blower side on the hopper, mid-ship.
	Auxiliary engine controls shall be mounted on control console. An Idle Timer Reminder for the auxiliary engine shall be part of the control system, be adjustable between 2 and 20 minutes, and disabled with a PIN code.
	A 5.7 inch viewable (minimum) multi-function, high resolution, LCD, color touchscreen display shall be pedestal mounted to display gauges consisting of, but not limited to engine RPM, engine oil pressure, engine temperature, battery voltage, DEF level, and instantaneous fuel rate.
	For sweeper on board diagnostics (OBD), the in-cab display shall provide detailed text descriptions of sweeper faults as well as provide input/output status and stored output faults.
	For auxiliary engine OBD, the in-cab display shall provide a detailed message about auxiliary engine faults providing SPN, FMI, and a text description of the fault at minimum.





	By means of a cab-operated control, a diverter gate shall be opened allowing the full exhaust of the blower to be redirected through the airflow nozzle. An icon on the in-cab display shall indicate when the LAN is operational. A steel transition will replace the blower side mounted urethane transition to allow proper mounting of diverter gate. The nozzle air exhaust orifice shall be adjustable approximately 360 degrees. Air velocity shall be adequate to move deposits after sand and dust storms, puddles of water after heavy rainfalls, snow and grass cuttings laterally a minimum of 60 feet in a single pass. Storage Box with Work Platform with 6 ft³ of storage space (12" W x 12" H x 69" L) with left-side and right-side accessible lockable doors located between truck cab and sweeper. Comes with 2 slide-out removable drawers (10" W x 5.5" H x 33" L per drawer) and easily accessible work platform shall be provided. LED work lights shall be provided with (1) pointing to the left gutter broom and (1) pointing to the right gutter broom, and (2) pointing behind the sweeper from the rear.
	CHASSIS
	(Freightliner M2-106 Diesel)
GENERAL	
	Chassis/cab shall be conventional with a tilt hood. Frame to be straight full channel steel rails (80,000 PSI). Gross vehicle weight rating to be not less than 33,000 lbs. Curb weight with cab, fuel, water, oil and tires shall be approximately 9,300 lbs. Standard truck cab enclosed and equipped with safety glass all around and two individual, adjustable, high back air seats with lumbar support, safety orange seat belts, and inside armrests.
WARRAN	
	Base vehicle coverage is 24 months/unlimited mileage. Engine/emissions system (diesel) coverage is 60 months/150,000 miles and be CARB/USEPA compliant. Drive train coverage is 24 months/unlimited mileage. Allison transmission coverage is 36 months/unlimited mileage. Frame coverage is 60 months/unlimited mileage. Cab corrosion coverage is 60 months/unlimited mileage.
(Warrant	y coverage is 100% parts and labor unless otherwise noted as provided by chassis manufacturer.)
WHEELBA	ASE
	Chassis shall have a maximum wheelbase of 165". Special frame drilling.
AXLES	Front axle to be minimum of 10,000 lbs. with taper-leaf suspension of 10,000 lbs. Rear axle shall be 23,000 lbs. single speed with a ratio of 6.43, suspension to be minimum of 23,000 lbs., 52-inch variable rate multi-leaf spring rear suspension with leaf spring helper.
STEERING	3
	Dual operator controlled integral power steering with cruise control, tilt and dual gauge package. Diameter of steering wheel will be minimum 18".
BRAKES	
	Service brakes to be full air with 18.7 cfm air compressor. Air tank drain valve, manual with pull cable.
	Front brakes shall be 15" x 4" and have front shock absorbers. Rear brakes shall be 16½" x 7" with dust shields.
	Shall have automatic slack adjusters front and rear.
	Shall have automatic slack adjusters front and rear. Parking brakes shall be spring actuated, double diaphragm, 30" air chambers, with warning light.
	Brake chambers, spring relocated to rear of rear axle for maximum ground clearance.



	4-Channel anti-lock brake system shall be provided. An air dryer with heater shall be furnished. An exhaust brake switch shall be provided.
CAB	
	Cab shall have in-dash chassis manufacturer's factory installed air conditioner for operator comfort with a fresh air
	filter.
	External grab handles on the left and right side with standard interior grab handles shall be provided. Dual sun visors, coat hook, storage pocket on driver door, 12V receptacle, electric horn, electric windshield washer
	and 2 speed electric wipers with intermittent wiper switch shall be provided.
	Chassis shall be equipped with fresh air heater, defroster, dual 7" x 16" remote controlled heated electric powered
	mirrors, and two separate 12" diameter parabolic mirrors.
	AM/FM stereo radio with clock and auxiliary input shall be provided. Chassis Hour Meter shall record truck engine hour operation.
	Power windows and door locks shall be provided.
	Fire Extinguisher shall be refillable, dry chemical, DOT approved, cab mounted, ABC rated.
	Hazard Reflectors shall consist of three (3) triangular red reflectors. Light bar – LED, amber, SAE Class 1, 56 inches long, cab mounted with 12 lights total – 2 on the sides and 8 on the
	front.
	Alternating flashing LED lights shall be mounted on the front grille.
	Air horn
ELECTRIC	CAI
	Shall consist of two, multiple beam headlights with dash beam indicator, daytime running lights, instrument panel,
	taillights, stop lights, front and rear turn signals, and self-canceling signal switch, equipped for four way flashing.
	Taillights, stop lights and signal lamps may be in combination.
	Shall have two 12volt (1900 CCA total) maintenance free batteries. Shall have a 160 amp alternator.
	Battery disconnect switch shall be provided.
	LED stop/turn/tail and clearance lights and markers
ENGINE/	EXHAUST
ENGINE	Shall be in-line six cylinder turbocharged and air-to-air intercooled diesel with a minimum 200 HP at 2400 RPM,
	6.7L, 600 lb./ft. torque @ 1600 RPM.
	Horizontal aftertreatment device, right frame mounted. Includes single horizontal tail pipe.
	Dry type single element air cleaner with restriction indicator in cab and safety element.
	Automatic glow plug with indicator light shall be supplied. Automatic shutdown/over temperature protection engine coolant.
	A 6 gallon, DEF tank shall supply diesel exhaust fluid to Selective Catalytic Reduction (SCR) system.
FUEL	A 51 gallen tank shall be sympled and shall symply first to both engines
	A 51 gallon tank shall be supplied and shall supply fuel to both engines.
TIRES AN	ID WHEELS
	Heavy duty first line quality tubeless tires to be minimum 11R x 22.5, L/R G rating with duals in rear for
	adequately carrying full load of sweeper and maximum stability. Wheels to be 10 hole disc 22.5 x 8.25 DC.
	Wheels to be 10 hore disc 22.5 A 0.25 Dec.
TRANSM	
	Shall be heavy duty Allison 2500 RDS electronic, six-speed, automatic, with external oil filter, and PTO provision. A transmission temperature gauge shall be supplied.
	Synthetic transmission oil shall be supplied.
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NOTE:

Please see and complete the following attachments pertaining to pricing and the specifications listed:

EXHIBIT A (UNIT PRICING SHEET) **EXHIBIT B** (EXCEPTONS SHEET)

GENERAL REQUIREMENTS:

- 3.0 Terms and Conditions: By signing this document, the Vendor agrees to abide by all the terms and conditions contained in this RFQ. Any exceptions to the requirements of this RFQ, or the SAC terms and conditions of this RFQ will be noted in writing, with detailed explanation, and included with the RFQ submittal by using the attached exceptions sheet. The contractor acknowledges that taking exceptions to this RFQ may subject the response submittal to be rejected.
- **3.1** Discussions and Questions: All questions must be submitted in writing and directed to the Savannah Airport Commission's Purchasing Department at cdixon@flysav.com to be considered.
- 3.2 The Vendor will not attempt to discuss any aspects of the request with any other party except for the email address described in 3.1 of this RFQ. No verbal agreements will be considered during the bid/quote process. The Commission reserves the right to reject the bid/quote of any Vendor violating this provision.
- **3.3 Supplemental Agreements:** The awarded vendor may enter into a separate supplemental agreement to further define the level of service requirements over and above the minimum defined in this contract (i.e. invoice requirements, ordering requirements, specialized delivery, etc). Any supplemental agreement developed as a result of this contract is exclusively between the participating entity and awarded vendor.
- 3.4 Completeness: All requested information and required forms must be completed, signed, and submitted with this document to constitute a proper bid/quote. The entire package must be returned, complete with all required forms, signature, and information. Failure to complete or comply with any part of the specifications or requirements in this RFQ may constitute a basis of rejection. It is within the right of the Commission to reject any RFQ submittal in this solicitation document.

3.5 Quotation and Quotation Forms Required:

- (a) The full proposal will be completed in its entirety.
- (b) The first item to be completed in your response will be the Small Business Participation Form located in Section 6.0 (page 18) of this RFQ. If your company is not a small business, please check the box noted as non-applicable). If your company is a Small Business, please complete the Participation Form, while also including your Small Business Certificate along with the form in this section.
- (c) The second item to be completed in your response will be the Vendor Certification Form in Section 8.0 (page 20) of this RFQ. Please complete the form in its entirety.
- (d) The third item to be completed in your response will be the Unit Pricing Sheet (Exhibit A), located on page 21 of this RFQ.
- (e) The fourth item to be completed in your response will be the Exceptions Sheet (Exhibit



- B), located on page 22 of this RFQ. Please sign and complete the form in its entirety.
- (f) The fifth item in your response will be the Acknowledgement of Addendum Form, (page 23). If applicable, please sign and complete the form in its entirety. If there is not an associated addendum with this RFQ, the Addendum Form is not required to be submitted. The form must be submitted if there is an associated addendum.

3.6 RFQ Procurement Schedule

RFQ Opens	Thursday, December 28, 2023
Questions From Bidders Are Due	No Later Than (NLT) 5pm on January 15, 2024
SAC Issues Last Addendum to Answered	
Questions (if applicable)	January 19, 2024
Bidder' Final Responses Are Due to SAC	COB, January 31, 2024
SAC Evaluates Responses	February 1, 2024 - April 1, 2024
SAC Makes Contact With the "Successful	
Bidder"	NLT April 15, 2024
SAC Makes Contact With the "Unsuccessful	
Bidder(s)"	NLT April 15, 2024

- 3.7 Errors: Vendors or their authorized representatives are expected to fully inform themselves as to the conditions, requirements, and specifications before submitting bids/quotes. Vendors are cautioned not to obliterate, erase, or strike-over any printed material as set forth in this RFQ. In quoting prices, wherever the Vendor has made an error and has corrected, all such corrections should be initialed by the person signing this RFQ. If errors occur in the extension of prices in the RFQ, the unit prices will govern. Failure to comply with this provision may result in rejection of Vendor's submittal. All documents submitted must be legible.
- **3.8** Changes/Modifications: No changes or modifications will be made to any Savannah Airport Commission forms or your request may be considered null or void. If changes or modifications are noted by SAC, the bid submitted by Vendor may be rejected.
- 3.9 Compliance with Laws: The Vendor will obtain and maintain all licenses, permits, liability insurance, workman's compensation insurance, and maintain compliance with any other federal, state, or local requirements during the term of the contract with SAC.
- **3.10 Specifications:** Whenever mention is made of any article, material, or workmanship to be in accordance with any laws, ordinances, codes, regulations, etc., these requirements will be construed to be the minimum requirements of these specifications.
- **3.11 Multiple Request:** Depending upon product/service being requested, the Vendor may be required to submit more than one RFQ response. Any alternate responses to the RFQ must be brought to the Savannah Airport Commission's attention and noted on submitted documentation as a separate and alternative request.
- 3.12 Invoicing: The Commission normally will pay properly submitted Vendor invoices within thirty (30) days of receipt providing goods and/or services have been delivered, installed (if required), and accepted as specified. Invoices presented for payment must be submitted in accordance with instructions contained on the purchase order (PO) with reference to the PO



- number and submitted to the correct address for processing.
- **3.13 Description of Materials:** Requests for materials, supplies, or office machinery equipment should be accompanied by copies of detailed factory specifications, ratings, technical data, including accurate descriptions on which requests are based.
- **3.14 Brand Name:** If and wherever brand names, make, manufacturers, trade names, Vendor catalogs, or model numbers are stated, they are for the sole purpose of establishing a grade or quality of material.
- 3.15 "OR EQUAL" Interpretation: It is the Vendor's responsibility to prove to SAC that each item offered by the Vendor is equal to the grade or quality of material specified. The Vendor will clearly indicate the product, including brand, catalog, model number, etc. being offered and supply sufficient data in detail to enable an intelligent comparison to be made with the brand or manufacturer specified. Failure to submit the required information may be sufficient grounds for rejection of bid/quote. The Commission will be the sole judge concerning the merits of the RFQ response submitted.
- **3.16 Quality:** All equipment/materials used for the manufacture or construction of any supplies, materials, equipment, or service will be new unless otherwise specified. All materials will be of the best quality, and to the highest grade of workmanship that meet the specs in this document. Materials or service must comply with all applicable Federal, State, or OSHA requirements.
- 3.17 Acceptance of Material: The equipment/materials delivered will remain the property of the Vendor pending physical inspection and acceptance to the satisfaction of SAC. In the event the material supplied to SAC is found to be defective or does not conform to specifications, the Commission reserves the right to cancel the order upon written notice to the Vendor and return the product(s) to the Vendor at the Vendor's expense, and to invoke the provisions of the section titled "Default".
- 3.18 Default: Any contract made between SAC and the Vendor maybe cancelled by SAC in whole or in part via written notice, upon the vendor's non-performance or violation of contract terms. An award may be made to the lowest quoting vendor for material or services specified, and purchases may be made on the open market. The defaulting vendor will be liable for costs to the Commission in excess of the defaulted contract prices. The Vendor will continue the performance of this contract to the extent any part is not terminated under the provisions of this clause.
- **3.19 Guarantee:** The vendor will unconditionally guarantee the equipment/materials and workmanship on all materials and/or equipment for the vendor's specified guaranteed period, unless otherwise stated. Within the guarantee period, if any defects occur which are due to faulty material and/or services to the complete satisfaction of the Commission. These repairs, replacements, or adjustments will be made only at a time less detrimental to the operation of the Commission's business.
- **3.20** Add/Delete Items: During the term of the contract, items and or services may be added and/or deleted to the contract upon agreement between the successful Vendor and SAC.
- **3.21** Additional Information: Prior to the final selection, Vendors may be required to submitadditional information which may be necessary to further evaluate the Vendor's response and/or qualifications. If such information is required, the Vendor will be notified and will be permitted approximately seven (7) days to submit the information requested.
- 3.22 Reimbursement: The Commission will not reimburse the Vendor for any costs associated



- with the preparation and submittal of any RFQ response, or for any travel and/or per diem costs that are incurred.
- **3.23 Gratuity:** The Vendors will not offer gratuities, favors, or anything of monetary value to any official, employee or agent of the Commission as a means of influencing consideration of this RFQ.
- **3.24 Submitted Material:** All requests, responses, inquiries, or correspondence relating to, or inreference to this document submitted by Vendors will become the property of the Commission when received. Once an award is made, all excess copies the Vendor's request may be destroyed.

4.0 SPECIAL CONDITIONS:

- **4.1 Mandatory Requirements:** The Commission has established certain requirements with respect to solicitations to be submitted by Vendors. Whenever the terms "must", "" or "is" are used in the package, the specifications being referred to is a mandatory requirement. Failure to meet any requirement(s) may cause rejection of the Vendor's submittal.
- **4.2 Tax Exempt:** The Commission is exempt from State Sales Tax. If a tax- exempt certificate is necessary, please contact the SAC Purchasing Department.
- 4.3 Demonstrated Capability: N/A
- 4.4 References: N/A
- 4.5 Indemnification: Seller/Vendor agrees for itself and its contractors, subcontractors, suppliers, employees, agents, servants, patrons, customers, visitor and licenses to indemnify, protect, save and hold harmless the SAC, its members, directors, officers, employees, and agents against any expense, loss or liability paid, suffered or incurred, including any environmental fines and/or penalties, as a result of any breach by Seller/Vendor, Seller/Vendor's agents, servants, employees, patrons, contractors or subcontractors, suppliers, customers, visitors or licenses of any covenant or condition of any agreement with Buyer/SAC or as a result of the seller's/buyer's work or a product or service provided by seller/vendor or the seller's/Vendor's use, occupancy or presence on SAC's property or the carelessness, negligence or improper conduct of seller/Vendor, seller's/Vendor's contractors, subcontractors, suppliers, employees, agents, servants, patrons, customers, visitors, or licenses. Such indemnification will be to the extent caused in whole or in part by negligent acts or omissions by the Seller/Vendor, its contractors, subcontractors, suppliers, employees, agents, servants, patrons, customers, visitors or licensees. Seller/vendor agrees to defend buyer/SAC from any legal or equitable actions brought against buyer/SAC based on the work or a product or service provided by seller/vendor or the carelessness, negligence or improper conduct of Seller/Vendor, Seller's/Vendor's contractors, subcontractors, suppliers, employees, agents, servants, patrons, customers, visitors, or licenses.
- **4.6 Basis of Award:** The basis of evaluation will be low bid/quote considering that all specifications are met. All other vendor accommodation that best suits the needs of the
- 4.7 Commission will also serve as the basis of the award. Vendor availability to seek or exceed SAC's specifications and requirements will be considered. Any contract awarded as a result of a selection process is to be awarded to the most responsive and responsible Vendor whose bid is evaluated to be the most advantageous to the Commission, considering price and other factors such as delivery time.



- 4.8 Changes and Alterations: The Commission reserves the right to make any alterations in the RFQ and/or contract as may be necessary due to changing conditions found during the project. The Vendor will not claim forfeiture of contract by reasons of such changes by the SAC representative. If such changes increase or decrease the amount of the work or materials, the Vendor will be paid according to the quantity of product delivered at the prices established for such work under the contract. Any alterations or changes that diminish the scope of work or materials will not constitute a claim for damages or for the loss of anticipated profits. Any alterations from the original job estimate provided by vendor must be submitted in writing and must be approved by the designated SAC Representative.
- 4.9 Bonding: N/A
- 4.10 Statutory Affidavit: N/A
- **4.11** Cure and Cover Clause: If a successful Vendor fails, or SAC concludes that there is a reasonable likelihood that the Vendor will not be able to timely perform its obligations under this RFQ and/or contract, SAC may (in addition to any other contractual, legal, or equitable remedies) proceed to take any of the following actions after a five (5) day written notice to the Vendor.
 - (a) Withhold any monies then or next due to the Vendor; or
 - (b) Terminate the contract and obtain the deliverables (or equivalent) or portion thereof (or equivalent) from a third party, pay the third party for the same, and withhold the amount so paid from any money then or thereafter due party Vendor and hold Vendor liable for any amounts paid to the third party (or parties) to the extent that withholding payments to the Vendor does not cover SAC's cost of cover.

4.12 The Savannah Airport Commission Reserves the Right:

- (a) to reject any or all RFQs or any part thereof; and
- (b) to waive any irregularities and/or technicalities on the RFQ; and
- (c) to accept the Vendor that is in the best interest of SAC; and
- (d) to obtain clarification or additional information; and
- (e) to purchase either selected items, or to not select any Vendor or purchase any goods and/or services resulting from this request; and
- (f) to reject any Vendor who has previously failed to perform properly or complete on time projects of a similar nature, or
- (g) to reject any Vendor whom investigation shows Vendor is not in a position to perform the project and/or service as specified in this RFQ.



SECTION 5.0 – **VENDOR'S PROFILE**

Please provide the following information about your company below:

- Company's official registered name.
- Define your standard terms of payment.



SECTION 6.0 - SMALL BUSINESS PARTICIPATION

All businesses listed **must be certified** by a federally-recognized or state-level certifying agency (such as USDOT, State DOT, SBA 8(a) or GMSDC) that utilizes known certification standards **prior** to the due date of this bid. **Proof of certification from a certifying agency is required to accompany this bid.** To expedite verification, please provide accurate phone numbers and ensure firms understand contact will be made following bid submittal.

Name of Business:				Associated NAICS:		
Associated Project	: Title:					
		Certification must be a				
1101L. 110010101	lan Business		<u>rttacrica.</u>			
Business Name	Email	Address	Address (City, State)	Work Category	Certification of Disadvantaged Group	Certifying Agency? (City of Sav. or Other)
Printed name	e (company of	ficer or representative):			
Signature: Date:						
Title:						
Telephone: _						
Not	Applicable					



<u>SECTION 7.0</u> – <u>SAVANNAH AIRPORT COMMISSION INSURANCE REQUIREMENTS</u>

- A. With no intent to limit Vendor's liability or the indemnification provisions set forth herein, Vendor will procure and maintain during the term of this Agreement the following minimum limits:
 - General Liability Insurance no less than One Million (\$1,000,000) Dollars each occurrence, Combined Single Limit ("CSL"), bodily injury and property damage, including Employer's non-ownership liability, patent infringement and intellectual property rights protection, and hired auto coverages as applicable, which will not be subject to cancellation or change until after thirty (30) days written notice have been given to Commission, as well as:
 - 2. Umbrella \$5,000,000 (covers all liability lines).
 - 3. <u>Worker's Compensation</u> in compliance with Georgia Statutory Limits, including all States Endorsements.
- B. Vendor must maintain on file in the Commission office during the term of this agreement an original signed copy of Vendor's Certificate of Insurance reflecting the above limits and naming the Mayor and Aldermen of the City of Savannah and the Savannah Airport Commission, its directors, officers, employees, and agents <u>as additional insured</u>, and will be delivered to Commission by Vendor within ten (10) days of request by Commission.

C. Indemnification

Vendor protect, defend, and indemnify Commission and its officers, agents and employees from and against any and all liabilities, losses, suits, claims, judgments, fines or demands arising by reason of injury or death of any person, or damage to any property, including all reasonable costs for investigation and defense thereof (including but not limited to attorney fees, court costs, and expert fees), of any nature whatsoever arising out of or incident to this Agreement and/or the use or occupancy of the Commission or the acts or omissions of Vendor's officers, agents, employees, Vendors, sub-Vendors, licensees, or invitees regardless of where the injury, death or damage may occur unless such injury, death or damage is caused by the sole negligence and the ful misconduct of the Commission or any of its officers, employees, Vendors or agents. The Commission will give to Vendor reasonable notice of any such claims or actions. The Vendor will also use counsel reasonably acceptable to Commission in carrying out its obligations hereunder. The provisions of this Section survive the expiration or early termination of this Agreement.

D. All insurance policies will contain a standard cross-liability provision and will stipulate that no insurance held by Commission be called upon to contribute to a loss covered thereunder. Commission will have no liability for any premiums charged for such coverage, and the inclusion of Commission as an additional insured is not intended to and not make Commission a partner or joint venture partner with Vendor in Vendor's operations on the premises. Such policies will also insure Vendor against the risks to which it is exposed as the Vendor of the business authorized under this Agreement, will be for full coverage and contain provisions on the part of the respective insurers waiving the right of such insurers to subrogation.



SECTION 8.0 - VENDOR CERTIFICATION

By responding to this RFQ, the offeror understands and agrees to the following:

- E. That the submitted solicitation constitutes an offer, which when accepted in writing by SAC, and subject to the terms and conditions of such acceptance, will constitute a valid and binding contract between the undersigned and SAC; and
- F. That the Vendor has read the specifications and requirements shown or referenced in this RFQ and that the Vendor's response is made in accordance with the provisions of such specifications and requirements; and
- G. That the Vendor guarantees and certifies that all items included in the Vendor's response must meet or exceed any/all such stated requested specifications and requirements; and that if rewarded a contract, the Vendor will deliver goods/services that meet or exceed the requested specifications and requirements.
- H. That the response is made without prior understanding, agreement, or connection with any corporation, firm, or person submitting a request for the same materials, supplies, equipment, or services and is in all respects fair and without collusion or fraud. The Vendor understand and agrees that collusive bidding is a violation of state and federal law and can result in fines, prison sentences, and civil damage awards; and
- The Vendor response must be complete, signed in all spaces provided; returned in its
 entirety, and submitted with all required information, attachments, and forms to receive
 consideration for award.
- J. Bidder's Prices are guaranteed for **90 days**

Vendor Name:	 _
Address:	
Contact Name/Title:	
Contact Phone & Cell	
Fax:	
Email:	
Authorized Signature:	
Printed Name of Signature:	
Title:	
Emergency Contact:	



EXHIBIT A: UNIT PRICING SHEET ONE (1) SWEEPER TRUCK REQUEST FOR QUOTATIONS (RFQ 2024-0002)

The vendor will provide a Firm-Fixed-Price (FFP), to include the price of delivery and all other associated costs. Bidder Prices are guaranteed for <u>90 days</u>.

Pricing:	
Specified Delivery Timeframe after award of this RFQ is as follows:	
	• • • • • • • • • • • • • • • • • • •
	• • • • • • • • • • • • • • • • • • •
	• • • • • • • • • • • • • • • • • • •
Warranty Includes:	



EXHIBIT B: EXCEPTIONS SHEET

Deviations and/or exceptions from original text, terms, conditions, or specifications will be described fully. If the commodity(ies) and/or service proposed in the response to this bid/quote is in any way different from that contained in this bid/quote, the Vendor is to clearly identify by specification section number and item, all such differences in the space below. Otherwise, it will be assumed that the Vendor's offer is in total compliance with all aspects of the solicitation. Please list all accommodating/added specifications offered within the price of the vehicle. You may also attach a specification sheet, along with pricing to this RFQ (Exhibit A) as an attachment to this exceptions sheet.

Below are the exceptions to the stated specifications:

Name of Vendor:	
Printed Name of Authorized Person:	
Signature of Authorized Person:	
Title of Authorized Person:	Date:



NAME

To:

EXHIBIT C: SAMPLE ADDENDUM FORM

FROM:	IIILE Christy Divon
FROIVI.	Christy Dixon Purchasing Manager
DATE:	TBD
SUBJ:	Addendum No
	Request for Quotation - One (1) Sweeper Truck
	Savannah/Hilton Head International Airport
Dear Mr./M	s:
	ease find Addendum No to the above referenced RFQ. Please acknowledge the receipt of this in the space provided below and return one company to this office for our records prior to
I hereby ack	knowledge receipt of Addendum No
(Signature)	(Date)
(Name of Co	ompany)
	ADDENDUM NO (DATE)
	SAVANNAH/HILTON HEAD INTERNATIONAL AIRPORT
	REQUEST FOR QUOTATIONS
	ONE (1) SWEEPER TRUCK
The following	ng amendments, additions, deletions will be made to the Contract Documents. Insofar as these documents are at variance with this Agreement, Addendum No, dated, will govern:
	END ADDENDUM NO. 1

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